



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance  
Meeting Minutes  
November 1, 2017  
Town Hall Room 1 @ 7:00 pm**

**Members Present:** R. Tarlov, T. Kane, R. Lepore, A. Bisbikos, A. Migliaccio and T. Peters

**Others Present:** First Selectman A. Shilosky, CFO M. Cosgrove, BOS R. Coyle, D. Mizla, BOE B. Bernier, M. Hayes, D. Bouchard and Clerk J. Campbell

**1. CALL TO ORDER**

R. Tarlov called the meeting to order at 7:00 pm.

**2. ADDITIONS TO THE AGENDA**

None

**3. APPROVAL OF MINUTES: October 18 Regular Meeting**

T. Kane MOTIONED to approve the meeting minutes for the October 18<sup>th</sup> Regular Meeting, SECONDED by R. Lepore. All members voted in favor. MOTION CARRIED 6/0

**4. CITIZENS COMMENTS**

None

**5. CORRESPONDENCE**

See attached

**6. DEPARTMENT REPORTS-2<sup>nd</sup> Meeting of the Month**

- a. Tax Collector
- b. Finance

**7. FIRST SELECTMAN**

- a. Transfer requests - None
- b. First Selectman's report – A. Shilosky reported the building department has collected \$21,881 in fees this month. School project, signed several change orders. Most change orders were credits, about \$100,000 in credits and about \$24,000 in adds. Committee continues to do an excellent job. As of last meeting they still had not touched the owner's contingency. The project is still under budget and ahead of schedule. Building Department has a slot in the budget for a PT employee. They have been looking into software that would eliminate the need for the employee by creating an online system for homeowners to use to start the permitting process. Negotiations are in process, currently a cap would set the top cost of \$11,000 based on a per person charge built into the cost of the permits. R. Lepore suggested reaching out to a town that has this product or a similar product to see if there is any additional costs or issues they have run into. A PT person would cost \$16,000. A. Bisbikos expressed his concern about the hidden costs that may occur and agreed with R. Lepore about seeking information from other towns.

RECEIVED  
COLCHESTER, CT  
2017 NOV -2 AM 9:13  
Gayle Furmani  
Town Clerk

## 8. NEW BUSINESS

- a. **2017–2018 Budget Status and Process** – Governor has signed the state budget. Counsel will be putting together our options to adjust for the \$375,000 revenue cut the town will see. R. Tarlov has asked M. Ziobron how the formula was put together that implement the 2<sup>nd</sup> year cuts. A. Shilosky said a tri-board meeting will most likely take place after receiving the notification from Counsel what the options are.

## 9. OLD BUSINESS

- a. **2018-2019 Budget – Discussion and Possible Action** – Implementation of budget process will occur over the course of the next few months. A survey committee will be formed post-election. 2 members from BOS, BOE and BOF. The Board had previously agreed to work with the Shrewsbury survey as a starting point. T. Peters suggested categorizing the survey. Grouping questions that target specific areas. A. Bisbikos still likes the open ended question option at the end of each question. R. Lepore suggested going ahead with the 3 focus groups the board has already come up with and working toward a potential 4<sup>th</sup> group if those go well. T. Kane would like to target the “SINK and DINK” groups, A Bisbikos new residents.
- b. **BOF Goals and Objectives – Review** – Most of the goals are set for follow up after the election through the first of the year. December 6<sup>th</sup> the BOF meeting will host two budget presentations as wells as a presentation by J. Pagiolli from Public Works. A Bisbikos asked how and when Opengov.com training will happen.

## 10. LIAISONS' REPORTS

T. Peters reported on the BOS meeting. There was a town meeting on a Sewer & Water Commission ordinance which was subsequently approved by the BOS. The ordinance will go into effect 31 days after the approval of BOS providing the charter revision question is approved. The charter revision commission was disbanded. S. Soby and R. Coyle wants to commend the commission on their hard work. Currently the town has 3 return check letters. They would like to combine and form one standard letter. A. Shilosky was approached about purchase of a property by the Norton Mill. MV mill rate was set and bills have been sent out. A. Migliaccio reported on the Police Commission. S. Dubb will not be resigning. The commission is re-assessing their objectives. R. Tarlov reported on YSS. They are scheduled for a bake sale on Election Day. Resolution run needs volunteers. They discussed t-shirts to gain sponsorship by adding the sponsor's logo.

## 11. CITIZENS COMMENTS

R. Coyle spoke with Linda Orange about the formula used for the reduction in revenue, Linda Orange feels the formula will be changing for next year's numbers. R. Coyle also reported that Linda Orange made sure Colchester's space waiver remained in the State Budget. D. Bouchard stated that Tolland's budget failed. And are set for a new referendum on 11/15. She also expressed her concern if the software for the building department will actually release the need for a part time person in the office. D. Bouchard also commented on the pending FOI hearing scheduled for November 15<sup>th</sup>. D. Bouchard stated that she had contacted the FOI Ombudsman assigned to the case to come to an agreement prior to the hearing.

## 12. ADJOURNMENT

T. Peters MOTIONED to adjourn the meeting at 8:04 PM, SECONDED by A. Migliaccio. All members voted in favor. MOTION CARRIED 6/0

Respectfully Submitted,

*Joanie Campbell*, Clerk